



## Newnan City Council Meeting

SEPTEMBER 14, 2021

Newnan City Hall  
Richard A. Bolin Council Chambers  
25 LaGrange Street  
2:30 PM

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### CALL TO ORDER

### INVOCATION

### READING OF MINUTES

- [A.](#) Minutes from Regular Meeting on August 24, 2021

### REPORTS OF BOARDS AND COMMISSIONS

- [B.](#) 1 Appointment- Downtown Development Authority, 4 year term
- [C.](#) Request from Farmer Street Cemetery Commission to Host Public Information Gathering October 21st
- [D.](#) Annual Report- Downtown Development Authority

### REPORTS ON OPERATIONS BY CITY MANAGER

### REPORTS AND COMMUNICATIONS FROM MAYOR

- [E.](#) Proclamation for Constitution Week 2021
- [F.](#) Consideration of a Resolution Naming the Pavilion at Lynch Park for Carrie Mae Williams Pritchett

### NEW BUSINESS

- [G.](#) Pinning/Promotion- Captain- Lt. Bradley Thompson and Lt. Jody Stanford and Acknowledgement for Sgt. Van Meadows and Sgt. Ronald Benjamin promoted to Lieutenant
- [H.](#) Public Hearing- Application for Alcohol Beverage License- Taco Criss Bakery- Retail On Premise (Pouring) Sales of Malt Beverages and Wine- 21 Bullsboro Dr. - Reason: New Business
- [I.](#) Public Hearing- Application for Alcohol Beverage License- KelJoe, LLC dba Westside Fish Fry- Retail On Premise (Pouring) Sales of Malt Beverages and Wine- 89 Temple Ave, Ste A - Reason: New Business
- [J.](#) Public Hearing- Application for Alcohol Beverage License- Taqueria Oasis Bar and Grill- Retail On Premise (Pouring) Sales of Distilled Spirits, Malt Beverages and Wine- 11 Spence Avenue- Reason: Personnel, Business Name Change and Addition of Distilled Spirits
- [K.](#) Public Hearing- Application for Alcohol Beverage License- Ambaji 369, LLC dba Marathon Food Mart- Retail Off Premise (Package) Sales of Malt Beverages and Wine- 1010 Hwy 34 East, Suite B- Reason: Personnel and Business Name Change
- [L.](#) Audit firm to present the completed 2020 Comprehensive Annual Financial Report (CAFR) and a brief overview of the year to Council.
- [M.](#) Proposed FY2022 Newnan Centre Budget

### UNFINISHED BUSINESS

### VISITORS, PETITIONS, COMMUNICATIONS & COMPLAINTS

**MOTION TO ENTER INTO EXECUTIVE SESSION**

[N.](#) Motion to Enter into Executive Session

**ADJOURNMENT**

The regular meeting of the City Council of the City of Newnan, Georgia was held on Tuesday August 24, 2021 at 6:30 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

**CALL TO ORDER**

Mayor Brady called the meeting to order and delivered the invocation.

**PRESENT**

Mayor Keith Brady: Council members present: Rhodes Shell, George Alexander; Ray DuBose, Cynthia Jenkins, Paul Guillaume and Dustin Koritko. Also present: City Manager, Cleatus Phillips; Assistant City Manager, Hasco Craver; City Clerk, Megan Shea; and City Attorney, Brad Sears.

**MINUTES – REGULAR COUNCIL MEETING – AUGUST 12, 2021**

Motion by Councilman Koritko, seconded by Councilman Alexander to dispense with the reading of the minutes of the Regular Council meeting on August 12, 2021 and adopt them as presented.

**MOTION CARRIED. (7-0)**

**MINUTES- SPECIAL CALLED WORK SESSION- AUGUST 4, 2021**

Motion by Councilman DuBose, seconded by Councilman Koritko to dispense with the reading of the minutes of the Special Called Work Session on August 4, 2021 and adopt them as presented.

**MOTION CARRIED. (7-0)**

**NEWNAN YOUTH COUNCIL**

Councilwoman Jenkins welcomed members of the Newnan Youth Council to the meeting. In attendance was Jack Palmer, Chair and Senior at Newnan High School, Jackson Grote, Secretary and Senior at Newnan High School, Rylie Johnson, Junior at East Coweta and Zach Zachry, Junior at Northgate.

**APPOINTMENTS- DOWNTOWN DEVELOPMENT AUTHORITY, 4 YEAR TERM**

Mayor Brady asked the City Manager to place Councilman Alexander's appointment on the agenda for the next meeting.

Motion by Mayor Brady, seconded by Councilman Koritko to re-appoint Martha Ann Parks to the Downtown Development Authority.

**MOTION CARRIED. (7-0)**

Motion by Councilman Koritko, seconded by Councilman Alexander to re-appoint Brant Frost to the Downtown Development Authority.

**MOTION CARRIED. (7-0)**

**REPORT FROM CONVENTION CENTER AUTHORITY**

Carol Moore, Director of the Newnan Centre and City Liaison to the Convention Center Authority presented the report. She introduced who serves on the board. Mr. Parks Avery is the Chairman and has been on the board for 14 years. There are 7 members and noted Michael Colpoys and Teresa Lovett have served for 22 years, original members.

Ms. Moore gave an overview of the new Gazebo and expanded patio. She discussed the impact of COVID and the financial loss the Newnan Centre has experienced. They are seeing an uptick with bookings for 2021, however also some postponement still due to COVID. She also discussed the mission of the authority, to put heads in beds and bring people to Newnan.

**CITY MANAGER**

Reminder there is another celebration on Saturday for the Pickleball Facility.

**CONSIDERATION OF AN ORDINANCE TO SET THE MILLAGE RATE FOR REAL AND PERSONAL PROPERTY TAXES FOR THE CITY'S 2021 ASSESSMENT CYCLE**

City Manager stated that the ordinance is to accept the rollback from 3.64 to 3.57, third year in a row considering a rollback.

Motion by Councilman DuBose, seconded by Councilman Alexander to adopt the ordinance as presented.

**MOTION CARRIED. (7-0)**

**REQUEST FROM MAIN STREET FOR STREET CLOSURES AND TO USE**  
**SIDEWALKS AND PARKING SPACES AROUND THE SQUARE FOR 2021 EVENTS**

Motion by Councilman Alexander, seconded by Mayor Pro Tem Shell to grant the request as presented.

**MOTION CARRIED. (7-0)**

**CONSIDERATION OF AWARD FOR PROFESSIONAL ARCHITECTURAL AND**  
**ENGINEERING DESIGN SERVICES FOR A FIRE TRAINING FACILITY**

Assistant City Manager stated that the recommendation is to engage 2WR for this project.

Motion by Councilman Alexander, seconded by Mayor Pro Tem Shell to approve the award to 2WR as recommended.

**MOTION CARRIED. (7-0)**

**CONSIDERATION OF BUDGET INCREASE FOR 2021 CHRISTMAS COMMISSION**

Ms. Pam Johnson, Christmas Commission member presented the budget increase, asking for an additional \$40,000 to add to the \$10,000 budgeted, to make the budget \$50,000 for 2021. There are two categories they are considering. First the lights on the square, which did sustain damage during the Tornado in March, there are 144 strands that need to be replaced. The Commission is concerned about the tree canopy and the health of the trees. The second category is decorating roundabouts. Quotes vary between \$13,000-\$18,000. These would only be for the Christmas season.

Councilman Guillaume asked how long the lights will last on the wrapped trees? Since the lights stay on every weekend as well, lights are warrantied for two years with year-round usage. It was clarified that the cost for the roundabouts would be a one-time cost for materials and costs next year for installation.

There was discussion around the costs from year to year. The costs for materials verse installation were considered. Page Beckwith, City Liaison for the Commission stated that 3 quotes were obtained and these costs were for the best quality product.

Motion by Councilwoman Jenkins, seconded by Councilman Alexander to approve the budget increase for this fiscal year.

**MOTION CARRIED. (7-0)**

**PUBLIC HEARING- REQUEST TO DEMOLISH STRUCTURE AT 3 SPRAYBERRY RD  
IN ORDER TO BUILD NEW CONVENIENCE STORE WITH FUEL PUMPS**

Mayor Brady opened the public hearing.

Bill Stephenson, Chief Building Official, explained that the two demolition requests are for properties that are next to each other. Councilwoman Jenkins asked about the zoning of the property for a gas station and Dean Smith, Planner confirmed the property is zoned Urban Commercial and would need a special exception use. He explained that in July the Board of Zoning Appeals granted an exception for 227 Jackson St and at the September meeting they will hear a request for 3 Sprayberry Rd.

City Manager reminded council that this is a request for demolition and that is what is before them, not the zoning and use. Councilwoman Jenkins asked if there had been a response from the Historical Society about the properties. Mr. Stephenson confirmed there was no response but he did research the building records at the City and there was nothing significant found.

Mayor Brady closed the public hearing.

Motion by Councilman Alexander, seconded by Councilman Koritko to approve the request to demolish the structure.

**MOTION CARRIED. (7-0)**

**PUBLIC HEARING- REQUEST TO DEMOLISH STRUCTURE AT 227 JACKSON ST TO  
CLEAR LOT, TO BE COMBINED WITH 3 SPRAYBERRY RD ALSO UNDER  
CONSIDERATION**

Mayor Brady opened the public hearing.

Councilwoman Jenkins asked about historical significance and Mr. Stephenson confirmed it is the same as with the previous property, no response from the historical society and city records do not show anything.

Mayor Brady closed the public hearing.

Motion by Councilman Alexander, seconded by Mayor Pro Tem Shell to approve the request to demolish the structure.

**MOTION CARRIED. (7-0)**

**2<sup>ND</sup> AND FINAL READING- CONSIDERATION OF ORDINANCE TO REGULATE THE  
SALE OF DISTILLED SPIRITS**

Brad Sears, City Attorney explained there have been two changes. The distance in regards to residential districts was looked into further. Page 2 was amended to say “within 300 ft. of a detached single-family dwelling unit located within one of the City’s residential zoning districts”. The other change was the hours of operation after it was found that the State published a regulation that states hours are limited to 8am-11:45pm so that was amended.

There was a discussion regarding the measurement of distance, should it state by vehicle or on foot? City Attorney stated it is direct travel on the ground, not line of sight.

Motion by Councilman Guillaume, seconded by Councilman Alexander to adopt the ordinance as amended. Koritko opposed.

**MOTION CARRIED. (6-1)**

**CONSIDERATION OF RESOLUTION FOR TRANSMITTAL OF 2021 UPDATE TO THE  
CAPITAL IMPROVEMENTS ELEMENT (CIE), INCLUDES SHORT-TERM WORK  
PROGRAM (STWP), TO THREE RIVERS REGIONAL COMMISSION AND GEORGIA  
DEPARTMENT OF COMMUNITY AFFAIRS**

Chris Cole, Planner explained that once this is approved it will be back before Council in October for adoption.

Motion by Councilman DuBose, seconded by Councilman Alexander to adopt the resolution as presented.

**MOTION CARRIED. (7-0)**

**CONSIDERATION OF RESOLUTION FOR TRANSMITTAL OF CITY OF NEWNAN  
COMPREHENSIVE PLAN 2021-2041 TO THREE RIVERS REGIONAL COMMISSION  
AND GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS**

Chris Cole, Planner explained that once this is approved it will be back before Council in October for adoption.

Motion by Councilman Alexander, seconded by Councilman Koritko to adopt the resolution as presented.

**MOTION CARRIED. (7-0)**

**PUBLIC HEARING- ZONING ORDINANCE AMENDMENTS, ARTICLES 8, 9 AND 10**  
**AND SUBDIVISION REGULATIONS SELECTED SECTIONS**

Mayor Brady opened the public hearing.

Dean Smith, Planner stated that the request to revise Article 7, Parking Standards, has been withdrawn based on research conducted and the conclusion that what we have now is sufficient.

For consideration is Article 8, Sign Regulations, and after the last council meeting digital monument signs near residential property were looked at more closely. Two provisions have been added that would require digital signs abutting residential to require a public hearing special exception process. Other changes include reducing distance for digital monuments signs from 5,000 ft to 100 ft on the same side of the road, to keep a 100ft setback from residential property and adding two drive-thru menu board signs. All other changes for Articles 9, 10 and subdivision regulations remained the same.

Mayor Brady closed the public hearing.

Motion by Mayor Pro Tem Shell, seconded by Councilman Alexander to adopt the ordinance with amendments as presented.

**MOTION CARRIED. (7-0)**

**CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT BETWEEN CITY OF**  
**NEWNAN AND NOVA ENGINEERING AND ENVIRONMENTAL, LLC FOR**  
**ENVIRONMENTAL SERVICES AT 57 E. BROAD ST.**

Motion by Councilman Alexander, seconded by Councilman Guillaume to approve the agreement.

**MOTION CARRIED. (7-0)**

**REQUEST FROM FULL CIRCLE TOYS TO CLOSE MADISON ST. BETWEEN**  
**JEFFERSON ST. AND PERRY ST. FOR EVENT ON OCTOBER 9TH**

Motion by Councilman DuBose, seconded by Councilman Koritko to approve the request.

**MOTION CARRIED. (7-0)**



**EXECUTIVE SESSION**

**MOTION EXECUTIVE SESSION**

Motion by Mayor Pro Tem Shell, seconded by Councilman Koritko that we now enter into closed session as allowed by O.C.G.A. Section 50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing real estate and legal issues and that we move, in open session to adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. Section 50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law at 7:18pm.

**MOTION CARRIED. (7-0)**

**RESOLUTION/MAYOR'S AFFIDAVIT FOR EXECUTIVE SESSION**

Motion by Mayor Pro Tem Shell, seconded by Councilman Koritko to adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the Council was within the exceptions provided by O.C.G.A. Section 50-14-4(b).

**MOTION CARRIED. (7-0)**

**RANSOM CLAIM**

Motion by Councilman Alexander, seconded by Councilman Koritko to deny the Ransom claim.

**MOTION CARRIED. (7-0)**

**ADJOURNMENT**

Motion by Mayor Pro Tem Shell, seconded by Councilman Koritko to adjourn the Council meeting at 7:22pm.

**MOTION CARRIED. (7-0)**

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Megan Shea, City Clerk

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Keith Brady, Mayor



September 14, 2021

Dear City of Newnan Mayor and City Council,

At the August 30, 2021 meeting of the Farmer Street Cemetery Commission, the members considered and voted unanimously to host a public information gathering meeting in hopes of gaining community input as it relates to the potential future promotion, protection, preservation and improvement of the Farmer Street Cemetery.

The commission intends on hosting the aforementioned meeting in conjunction with the Coweta County chapter of the National Association for the Advancement of Colored People (NAACP). Additionally, the commission intends on securing the services of a third party facilitator to moderate the meeting. The meeting is scheduled to take place at 6:00pm on Thursday, October 21, 2021 at the Howard Warner Gymnasium.

Please accept this letter as a formal request to host the public information gathering meeting as well as an invitation to attend the October 21, 2021 meeting at the Howard Warner Gymnasium.

The regular meeting of the Farmer Street Cemetery Commission occurs on the first Monday of each month at 6:00pm in the 2<sup>nd</sup> Floor Conference Room at Newnan City Hall.

Please do not hesitate to contact me for any additional information.

Most Sincerely,

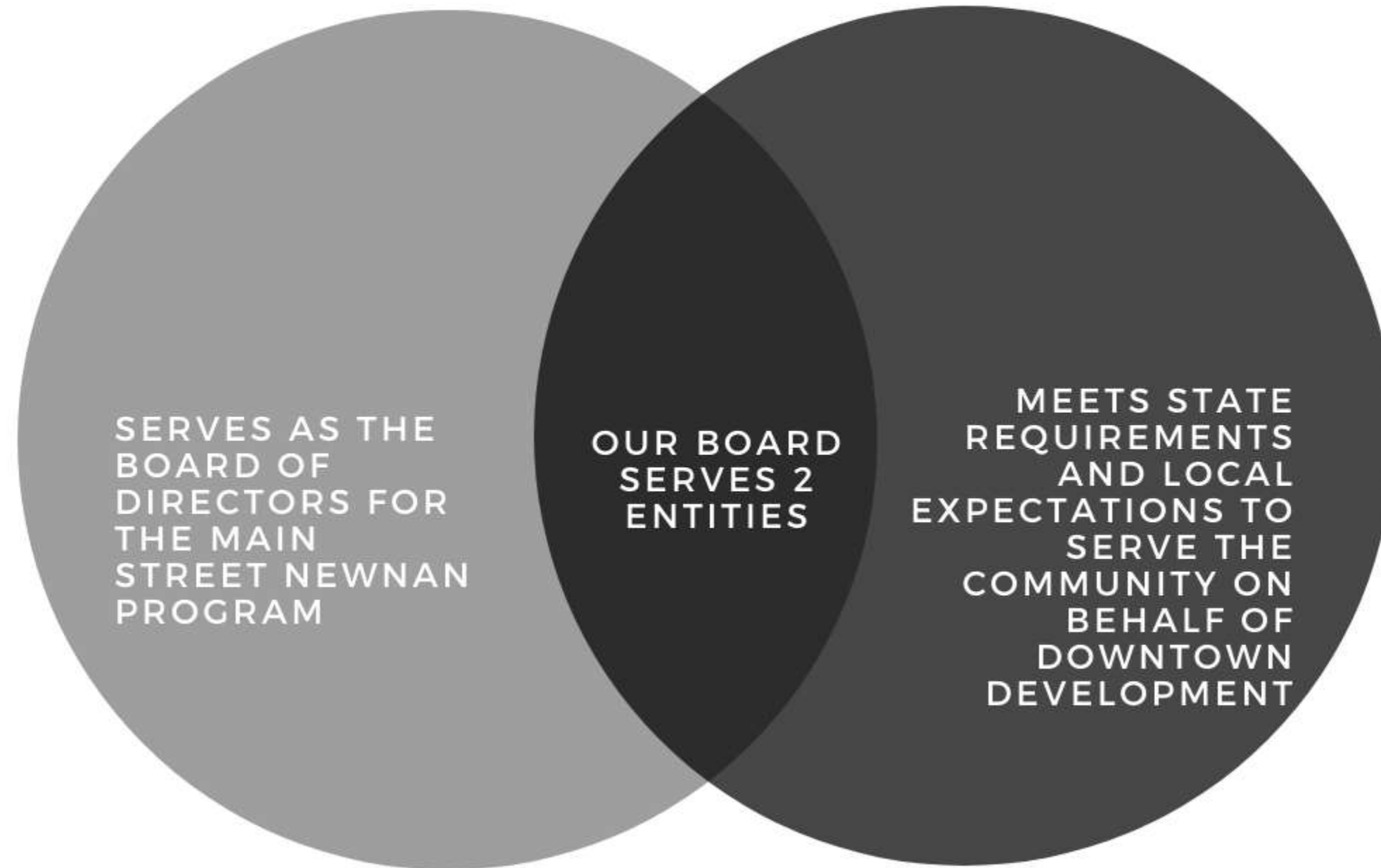
Mandela Littleton  
Chairperson,  
Farmer Street Cemetery Commission

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# Newnan Downtown Development Authority

2021 Update









RAY DUBOSE

Chairman



KEITH BRADY

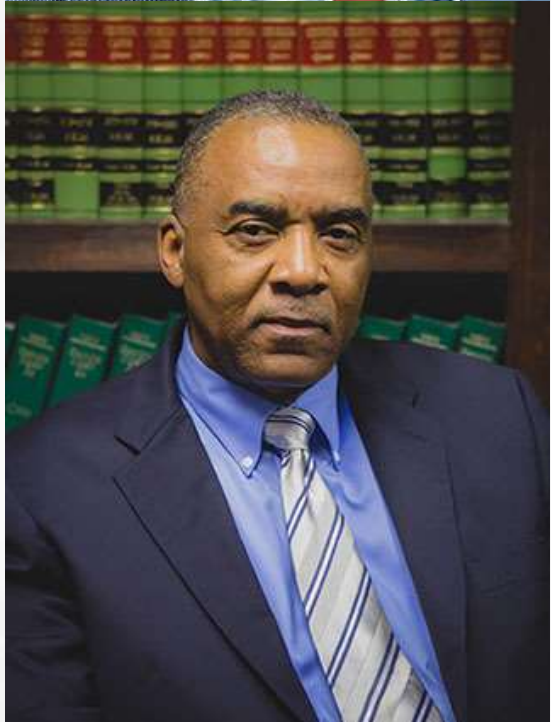


JIM THOMASSON

Vice Chairman



MARTHA ANN PARKS



GRAYLIN WARD

Secretary, Treasurer



CASEY SMITH



BRANT FROST



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# Let's take a look back...

What did we accomplish in  
2020?





## SUSPENDED SANITATION BILLING

Bills suspended until July.

## DELAYED OCCUPATION TAX CERTIFICATES

Business license fees delayed until  
August.

## SEALED ALCOHOLIC BEVERAGES TO-GO

Restaurants sell beverages with to-go  
meals



# COVID Response & Recovery



## CURBSIDE PARKING

Designated spaces for pick up.

## OPEN CONTAINER DISTRICT

Monday- Saturday, 12pm to 12am  
until 8/1/21. Servings must be 15oz  
per drink in a non-glass container.

## TEMPORARY ORDINANCE

Expand dining & retail outdoors into  
parking spaces, lots, vacant spaces,  
alleys, etc.



# COVID Response & Recovery



## VIRTUAL STOREFRONTS

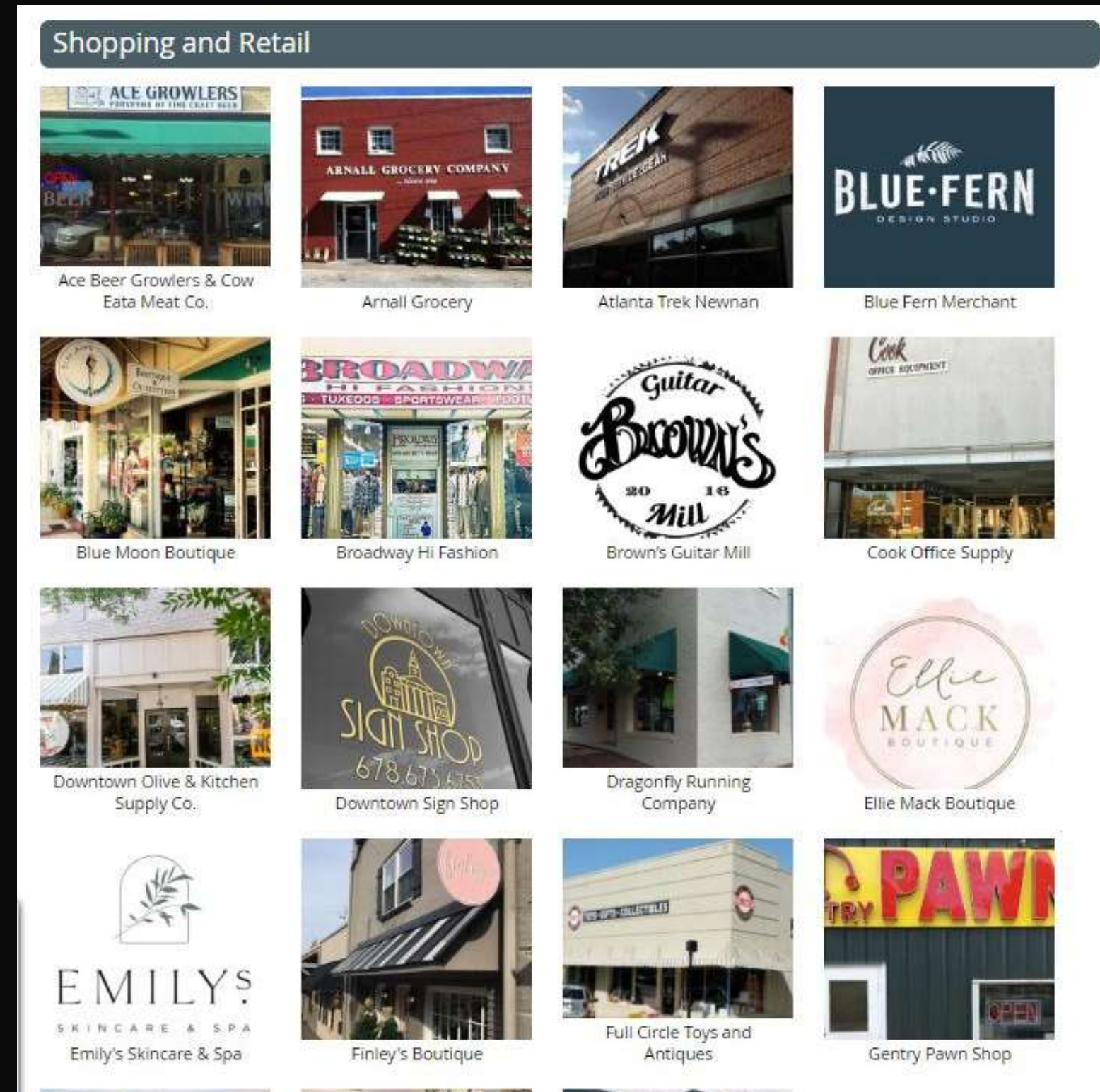
Updated business listings daily.

## VIRTUAL MARKETS

Hosted virtual Market Day through social media & website.

## DINING GUIDE

Updated dining guide daily.



# COVID Response & Recovery



MEET THE OWNER

Social Media Campaign.

A WORLD OF HEARTS

Positivity. Unity.

TAKEOUT TUESDAYS

Weekly social media posts to  
encourage dining to-go.



# COVID Response & Recovery

## FORWARD FRIDAYS

Event series for retail promotion.

## GRADUATION BANNERS

Brought traffic downtown.

## TRAFFIC CONTROL BOXES

Then & Now. Colorful additions



# COVID Response & Recovery



## RESOURCE PAGE

Updated daily with new information.

## BRICK & CLICK GRANT

Encouragement of e-commerce.

## HOLIDAY AD CAMPAIGN

Free photography sessions, holiday ads, and social media campaign.



# COVID Response & Recovery





So what's  
next?



## GOAL 1

Add/Expand business & commercial spaces to meet priority needs identified in community survey.

- Add new businesses
- Update design guidelines
- Create welcome/incentive package
- develop outdoor dining
- support Caldwell Tanks redevelopment

## GOAL 2

Add outdoor activity spaces & features

- Improve alleyways
- identify collaborative projects with Linc & Bike Coweta

04



# 2021-2023 Strategic Plan

# 2021 Event Schedule

March 25th – Spring Art Walk, 5pm-9pm - **Cancelled due to Tornado**

April 2nd – Market Day, 10am-2pm

May 7th – Market Day, 10am- 2pm

June-October – Farm to Main Street, Mondays, 2pm-6pm

June 4th – Market Day, 10am-2pm

June 9th – Summer NewnaNights, 6pm-9pm

June 17th – Summer Wined Up, 5pm-9pm

July 2nd – Market Day, 10am-2pm

July 4th – 4th of July Parade, 9am

July 14th – Summer NewnaNights, 6pm-9pm

August 6th – Market Day, 10am-2pm

August 11th – Summer NewnaNights, 6pm-9pm

September 2nd – 5th – Sidewalk Sale, all day

September 3rd – Sunrise on the Square Road Race, 8am

September 3rd – Market Day, 10am-2pm

September 17th – Fall Art Walk, 5pm-9pm

October 7th – Oktoberfest, 5pm-9pm

October 1st – Market Day, 10am-2pm

October 22nd – Spirits & Spice Festival, 2pm-7pm

October 29<sup>th</sup> – Munchkin Masquerade, 10am-12pm

November 5th – Market Day, 10am-2pm

November 18th – Holiday Sip & See, 5pm-9pm

November 25th – Plaid Friday, all day

November 25<sup>th</sup> – Santa on the Square, 6pm-8pm

November 26th – Small Business Saturday, all day

December 3rd – Market Day, 10am-2pm



# Thank you!

## OUR OFFICE

6 1st Ave, Newnan, GA 30263

## EMAIL ADDRESS

[astrickland@cityofnewnan.org](mailto:astrickland@cityofnewnan.org)

[mainstreetnewnan@cityofnewnan.org](mailto:mainstreetnewnan@cityofnewnan.org)

## PHONE NUMBER

770-253-8283 office

678-943-0334 cell



## **RESOLUTION**

WHEREAS, Carrie Mae Williams was born on December 11, 1936 and was raised and educated in Coweta County; and

WHEREAS, Carrie graduated from Howard Warner High School in 1955 and was then employed by the William L. Bonnell Company as an office clerk for 25 years until her retirement; and

WHEREAS, she married Willie F. Pritchett Sr. in 1957 and had 2 sons, the late Willie F Pritchett Jr. and Vincent Pritchett and she has 4 Grandchildren, 9 Great Grandchildren and 3 Great Great Grandchildren; and

WHEREAS, Carrie Mae has been an active member of the community over the years, serving on various boards including the Coweta Co. DFACS Board and she helped organize the United We Stand for Positive Results organization along with her son, Willie, and Clarence (C-Bo) Bohannon, mentoring young girls during her tenure with the organization; and

WHEREAS, she was the President of the Nealites Civic and Social Club, a member of the usher board for the Mt. Sinai Missionary Baptist Church in Newnan as well as a member of the Western Union Baptist Association; and

WHEREAS, in recognition of the many contributions Mrs. Pritchett has made to the business community, religious community and the youth of the City of Newnan and Coweta County, the Mayor and City Council of the City of Newnan desire to honor her for her selfless efforts and lasting accomplishments in serving the citizens of the City of

Newnan and Coweta County by naming the pavilion located at the Willie Lynch Park on Wesley Street in the Rocky Hill Community after her.

NOW THEREFORE BE IT RESOLVED that the pavilion located at the Willie Lynch Park on Wesley Street be and is hereby named the Carrie Mae Williams Pritchett Pavilion.

FURTHER RESOLVED that appropriate signage be placed at or on the pavilion to identify the pavilion as the Carrie Mae Williams Pritchett Pavilion.

ADOPTED in open session, regularly assembled this \_\_\_\_ day of \_\_\_\_\_,  
2021.

ATTEST:

\_\_\_\_\_  
Megan Shea, City Clerk

\_\_\_\_\_  
L. Keith Brady, Mayor

REVIEWED AS TO FORM:

\_\_\_\_\_  
Rhodes H. Shell, Mayor Pro-Tem

\_\_\_\_\_  
C. Bradford Sears, Jr., City Attorney

\_\_\_\_\_  
George M. Alexander, Councilmember

\_\_\_\_\_  
Cleatus Phillips, City Manager

\_\_\_\_\_  
Cynthia E. Jenkins, Councilmember

\_\_\_\_\_  
Raymond F. DuBose, Councilmember

\_\_\_\_\_  
Dustin Koritko, Councilmember

\_\_\_\_\_  
Paul Guillaume, Councilmember

# APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Name: **Taco Criss Bakery**

Licensee: **Atanacia Guzman**

License Representative: **N/A**

Type License: **Retail On Premise (Pouring) Sales of Malt Beverages & Wine**

Location: **21 Bullsboro Dr.**

## TO THE CITY COUNCIL: REASON – NEW BUSINESS

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete). (Sec 3-33)

If incomplete, reasons \_\_\_\_\_

(2) The citizenship requirements (have) been met. (Sec. 3-34)

If not, reasons \_\_\_\_\_

(3) Residency requirements (have) been met. (Sec. 3-35)

If not, reasons \_\_\_\_\_

(4) The location appears (to comply) with zoning requirements. (Sec 3-37)

If not, reasons \_\_\_\_\_

(5) The location of the proposed premises appears (to comply) with the distance requirements set forth in Sec. 3-39.

If not, reasons \_\_\_\_\_

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(6) All taxes or other debts to the City (are) current. (Sec 3-38)

If not, reasons \_\_\_\_\_

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(7) A publisher's affidavit (has) been filed showing the notice requirement (has) been complied with. (Sec 3-40 (a))

(8) An affidavit from the applicant certifying posting of the proposed premises (has) been filed. (Sec. 3-40(b))

Respectfully submitted,

Megan Shea  
City Clerk

# APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Name: **KelJoe, LLC dba Westside Fish Fry**

Licensee: **Joseph A. Rizzo**

License Representative: **N/A**

Type License: **Retail On Premise (Pouring) Sales of Malt Beverages & Wine**

Location: **89 Temple Ave, Ste A**

## TO THE CITY COUNCIL: REASON – NEW BUSINESS

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete). (Sec 3-33)

If incomplete, reasons \_\_\_\_\_

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Respectfully submitted,

Megan Shea  
City Clerk

# APPLICATION FOR TRANSFER OF ALCOHOL BEVERAGE LICENSE

Name: **From: Oasis Bar & Grill**  
**To: Taqueria Oasis Bar and Grill**

Licensee: **From: Valencia Ramirez**  
**To: Jorge M. Gonzalez Bernabe**

License Representative: **N/A**

Type License: **Retail On Premise (Pouring) Sales of Distilled Spirits, Malt Beverages & Wine**

Location: **11 Spence Avenue**

## **TO THE CITY COUNCIL: REASON – PERSONNEL, BUSINESS NAME & ADDITION OF DISTILLED SPIRITS**

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete). (Sec 3-33)

If incomplete, reasons \_\_\_\_\_

(2) The citizenship requirements (have) been met. (Sec. 3-34)

If not, reasons \_\_\_\_\_

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If not, reasons \_\_\_\_\_

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If not, reasons \_\_\_\_\_



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Application - Beverage License

Page 2

(5) The location of the proposed premises appears (to comply) with the distance requirements set forth in Sec. 3-39.

If not, reasons \_\_\_\_\_

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(6) All taxes or other debts to the City (are) current. (Sec 3-38)

If not, reasons \_\_\_\_\_

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(8) An affidavit from the applicant certifying posting of the proposed premises (has) been filed. (Sec. 3-40(b))

N/A

Respectfully submitted,

Megan Shea  
City Clerk

# APPLICATION FOR TRANSFER OF ALCOHOL BEVERAGE LICENSE

Name: **From: Swamijee 2012, Inc dba Marathon Food Mart**  
**To: Ambaji 369, LLC dba Marathon Food Mart**

Licensee: **From: Keyur Patel**  
**To: Anand Pandya**

License Representative: **N/A**

Type License: **Retail Off Premise (Package) Sales of Malt Beverages & Wine**

Location: **1010 Hwy 34 East, Suite B**

## TO THE CITY COUNCIL: REASON – PERSONNEL & BUSINESS NAME

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete). (Sec 3-33)

If incomplete, reasons \_\_\_\_\_

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N/A

Respectfully submitted,

Megan Shea  
City Clerk



## City of Newnan, Georgia Mayor and Council

**Date:** September 14, 2021

**Agenda Item:** 2020 CAFR Presentation by Auditors

**Prepared By:** Katrina Cline, Finance Director

**Presented By:** Ken Neil and/or Judy Caudill

**Purpose:** Audit firm to present the completed 2020 Comprehensive Annual Financial Report (CAFR) and a brief overview of the year to Council.

**Background:** The City contracted with Clifton, Lipford, Hardison and Parker, LLC of Warner Robbins, Georgia, to perform an audit of the City's financial transactions and data for calendar year 2020. The audit was completed on July 23, 2021. The City received a clean report.

**Funding:** N/A

**Recommendation:** N/A

**Options:** N/A


**Attachments:** None. The 2020 CAFR reports were previously distributed to Council by staff.

**Previous Discussion with Council:** N/A



MEMORANDUM TO: Mayor Keith Brady  
City Council Members

CC: Cleatus Phillips, City Manager

FROM: Carol L. Moore, CVE   
Executive Director

DATE: August 27, 2021

SUBJECT: 2022 Budget

Attached please find the 2022 budget approved by the Newnan Convention Center Authority at its August 19, 2021 board meeting.

The budget was prepared under the premise that business would return to some semblance of normal from COVID.

The budget contains funds to create a new website that is totally controlled by the Newnan Centre staff. The majority of our leads come from people who look at the website for information. The ability of instantly updating the website is essential.

The Newnan Convention Center Authority and staff of the Newnan Centre thank each of you for your unwavering support of the Centre and staff during these tumultuous times.

We respectfully submit this budget for your review and approval.

/clm

Attachment: 2022 Budget

# The Newnan Centre

## Profit & Loss Budget Overview

January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
10.0000 · Charges For Services	
10.1000 · Rental Fee	185,000.00
10.1002 · Food & Beverage - Alcohol	35,000.00
10.1003 · Food & Beverage - Catering	15,000.00
10.1004 · Equipment Rent	12,000.00
10.1005 · Personnel Reimbursements	15,000.00
10.1006 · Utility Reimbursements	3,000.00
10.1007 · Miscellaneous Revenues	1,000.00
Total 10.0000 · Charges For Services	266,000.00
20.0000 · Investment Income	
20.2000 · Interest on Investments	70.00
Total 20.0000 · Investment Income	70.00
30.0000 · Transfers In	
30.2000 · Transfer from H/M & Motor Taxes	360,000.00
Total 30.0000 · Transfers In	360,000.00
Total Income	626,070.00
Cost of Goods Sold	
50000 · Cost of Goods Sold	
Alcohol and Mixer Purchases	12,000.00
Barback	500.00
Bartenders	4,000.00
Beverage Manager	5,500.00
Total 50000 · Cost of Goods Sold	22,000.00
Total COGS	22,000.00
Gross Profit	604,070.00
Expense	
50.0000 · Personnel Svc & Emp Benefit	
50.1100 · Salaries and Wages	254,253.00
50.1103 · Part-time Salaries and Wages	6,000.00
50.1104 · Health Insurance Premiums	52,644.00
50.1106 · Social Security & Medicare Expe	19,500.00
50.1107 · Unemployment	500.00
50.1108 · Uniforms	1,000.00
50.1109 · Retirement Contributions	8,000.00
50.1110 · Contract Labor	9,000.00
Total 50.0000 · Personnel Svc & Emp Benefit	350,897.00
51.0000 · Professional & Other Services	
51.2101 · Board Administrative Expenses	2,500.00
51.2102 · Training and Professional Devel	14,000.00
51.2103 · Advertising and Marketing	35,000.00
51.2105 · Insurance	21,500.00
51.2106 · Maintenance Contracts	72,000.00
51.2107 · Dues	3,000.00
51.2108 · Rent - Equipment	500.00
51.2109 · Contractual Services	21,000.00
51.2110 · Event Personnel	5,000.00
51.2111 · Professional Fees - Accounting	5,500.00
51.2113 · Licensing Expenses	250.00
Total 51.0000 · Professional & Other Services	180,250.00

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08/18/21

Accrual Basis

**The Newnan Centre**  
**Profit & Loss Budget Overview**  
January through December 2022

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	Jan - Dec 22
52.0000 · Supplies & Operating Charges	
52.3101 · Printing	1,000.00
52.3102 · Subscriptions and Publications	900.00
52.3103 · Postage and Freight	300.00
52.3104 · Office Supplies	1,000.00
52.3105 · Supplies, Tools & Small Equip	3,000.00
52.3107 · Janitorial & Operational Suppli	3,500.00
52.3108 · Utilities - Gas	3,300.00
52.3110 · Utilities - Electric	20,000.00
52.3112 · Other Operational Costs	1,000.00
52.3113 · Bank Service Charges	350.00
52.3115 · Credit Card Fees	2,500.00
Total 52.0000 · Supplies & Operating Charges	36,850.00
53.0000 · Repairs & Maintenance	
53.4101 · Repairs and Maintenance	8,000.00
53.4102 · Equipment Repairs & Maintenance	4,000.00
53.4103 · Vehicle Repairs & Maintenance	500.00
53.4104 · Fuel and Lubricants	100.00
Total 53.0000 · Repairs & Maintenance	12,600.00
56.8000 · Depreciation & Amortization	13,200.00
57.9000 · Capital Outlay	6,500.00
Total Expense	600,297.00
Net Ordinary Income	3,773.00
Net Income	3,773.00

### **Motion to Enter into Executive Session**

I move that we now enter into closed session as allowed by O.C.G.A. §50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing

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And that we, in open session, adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. §50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law.

### **Motion to Adopt Resolution after Adjourning Back into Regular Session**

I move that we adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the council meeting was within the exceptions provided by O.C.G.A. §50-14-4(b).